

**NOTICE TO PROVIDERS OF PROFESSIONAL SERVICES  
FOR CAPITAL IMPROVEMENT PROGRAM AND OPERATING BUDGET PROJECTS  
FOR THE DEPARTMENT OF LAND AND NATURAL RESOURCES  
FOR FISCAL YEAR 2022**

(Chapter 103D-304, Hawaii Revised Statutes)

The Department of Land and Natural Resources (DLNR) may require qualified professional consultants to provide planning, architectural, engineering (all disciplines), land surveying, land appraisal, landscape architectural, construction management and/or other related professional services for its Capital Improvement Program and/or operating budget projects appropriated during Fiscal Year 2022 (July 1, 2021 to June 30, 2022).

**Capital Improvement Program (CIP) Projects**

DLNR may require qualified professional services for the following CIP projects:

1. Royal Hawaiian Groin Replacement, Oahu
2. Waikiki Master Plan Improvements, Oahu – various sand/waterside improvements along Waikiki Beach
3. Kaanapali Beach Restoration and Berm Enhancement, Kaanapali, Maui
4. Na Wai Eha Land Acquisition, Maui
5. Waikiki Beach Sand Renourishment, Oahu
6. Hawaii Koa Forest Acquisition, Makahanaloa, Hawaii
7. Rockfall and Flood Mitigation, Statewide
8. Kunia Wells, Oahu – exploratory and/or well development
9. Ala Wai Canal Wall Improvements, Oahu
10. Diamond Head Seawall, Oahu
11. Upcountry Maui Well, Maui - exploratory and/or well development
12. Exploratory Water Well, Hawaii – exploratory well in North Kohala
13. Kalauhaihai Fishpond (Lucas Spring), Oahu – restoration of artesian water to fishpond
14. Pulehunui Water Source and System Development, Maui
15. Anuenue Fisheries Research Center Sewer Line, Oahu
16. Anuenue Fisheries Research Center, Oahu – photovoltaic system
17. Puu Waawaa Forest Reserve, Hawaii – removal of hazardous structures and materials
18. Septic System Improvements at Pua Loke Baseyard, Kauai
19. Palamanui Forest Conservation, Hawaii – ground and site improvements
20. Wailua Access Road, Kauai – repair of Queensland Crossing and other improvements
21. Watershed Protection and Ungulate Fencing, Maui
22. Coqui Frog Eradication Containment Barrier, Maui
23. DOFAW Maui Baseyard Generator, Maui
24. DOFAW Maui Baseyard Restroom Renovation, Maui
25. Hilo Baseyard Bulk Fuel Tank Installation, Hawaii
26. Kanaha Pond State Wildlife Sanctuary Fence Replacement, Maui
27. Kanaio Resource Protection, Maui – resource protection fence
28. Mauna Kea Fence, Hawaii – ungulate exclusion fence
29. North Kona Game Management Habitat Conservation Plan Fencing, Hawaii
30. Kawainui Wetlands, Oahu – installation of water management infrastructure
31. Waimea Deep Monitor Well, Hawaii
32. Watershed Protection and Initiatives, Statewide
33. Invertebrate and Plant Propagation Facility, Oahu – facility and baseyard improvements
34. Kaena Point Predator Proof Fence Retrofits, Oahu

35. Kanaio Dry Forest Fence, Maui
36. Nursery and Facility Renovation, Kauai – plant nursery improvements
37. Lump Sum Improvement at Boating and Ocean Recreation Facilities, Statewide (FF)
38. Kailua-Kona Wharf, Hawaii – loading dock replacement
39. Maalaea Small Boat Harbor South Mole Finger Pier Repair, Maui
40. Puna Boat Ramp and Pier Feasibility Study, Hawaii
41. Wailoa Small Boat Harbor, Hawaii – fender replacement
42. Puna Boat Ramp, Hawaii
43. Lahaina Boat Harbor Ferry Pier, Maui (FF)
44. Kahana Boat Ramp, Oahu – boat ramp, loading dock, revetment improvements
45. Kawaihae North Small Boat Harbor, Hawaii – harbor dock and break wall improvements
46. Ala Wai Small Boat Harbor, Oahu – floating dock and pier replacement and other improvements
47. Honokohau Small Boat Harbor, Hawaii – sewer system and site improvements
48. East Hawaii Historic Preservation Center, Hawaii – facility development
49. Na Ala Hele Program Plan Revision, Statewide – program plan update
50. Pololu Trailhead, Hawaii – improvements at trailhead
51. Waimanalo Equestrian Trails, Oahu – multi-use trails
52. Kaiwa Ridge Trail, Oahu – trail improvements
53. State Parks Hazard Mitigation Improvements, Statewide
54. State Parks Infrastructure and Facility Improvements, Statewide (FF)
55. Diamond Head State Monument, Oahu – park improvements
56. Malaekahana State Recreation Area, Kahuku Section, Oahu (FF) – park improvements
57. Russian Fort Elizabeth State Historical Park, Kauai – park improvements
58. Wahiawa Freshwater State Recreation Area, Oahu – park improvements
59. Lump Sum State Park Improvements, Statewide
60. Sand Island State Park, Oahu – park and shoreline area improvements
61. Waianapanapa State Park, Maui – park improvements
62. Hulihee Palace State Monument, Hawaii – park improvements
63. Iolani State Monument, Oahu – park improvements
64. Kaena Point State Park, Oahu – park improvements
65. Kokee/Waimea Canyon State Park Complex, Kauai – facility, lookout, and water system improvements
66. Palaau State Park, Molokai – park improvements
67. Polihale State Park, Kauai – cultural resource management and facility/access improvements
68. New Public Park TMK: 42003029, 42001055, Oahu
69. Environmental Studies for Various Projects, Statewide

**CIP and Operating, Repair and/or Maintenance (Operating Budget) Disciplines**

DLNR may require qualified professional services involving the following disciplines:

1. Architecture
2. Civil engineering
3. Mechanical engineering
4. Electrical engineering
5. Geotechnical engineering
6. Structural engineering
7. Environmental engineering
8. Coastal engineering
9. Construction management
10. Land surveying

11. Landscape architecture
12. Planning – including water resource planning, hazard mitigation/response planning, historic preservation planning or community planning
13. Archaeology – including cultural assessments
14. Geothermal engineering or planning
15. Environmental consulting/planning
16. Environmental permitting – including EA/EIS preparation
17. Ground/surface water hydrology
18. Legal service as administrative hearings officer
19. Computer science or engineering, including IT development, application programming, database development, geographic information systems (GIS) development, website development, and LAN/WAN implementation services
20. General engineering for dam safety – including analysis, inspection, remediation and regulation
21. General engineering for levee maintenance and operation – including inspection and remediation
22. Auditing – including compilation and audit of financial statements
23. Geology
24. Economist

### **Qualifications**

Professional registration in the State of Hawaii is required for the provision of engineering, architectural, and/or surveying services. Planning firms must have the necessary education, training and experience. Construction management firms must have a Hawaii licensed architect or engineer on staff. A proof of certificate of liability insurance for general, auto, and workers compensation liability will be required for all projects. The certificate shall identify the State of Hawaii, Department of Land and Natural Resources, as an additional insured. Professional liability insurance (i.e., errors and omissions) may be required for certain projects based on the scope of work.

### **Submittal Requirements**

Firms or individuals interested in being considered for selection and who are qualified to provide such service(s) are requested to submit electronic copies of each of the following:

1. REQUIRED - Letter of Interest (on company letterhead) signed and dated by an authorized representative, and includes a phone number and email for authorized representative and addressed to:  
Ms. Suzanne D. Case, Chairperson  
Department of Land and Natural Resources
2. REQUIRED - Completed Attachment A (included at the end of this solicitation) indicating the specific professional service discipline(s) and specific CIP project(s), if applicable, for which to be considered;
3. REQUIRED - Completed and signed DPW Form 120 (rev. 6/99) or Federal Standard Form 330;
4. OPTIONAL - Any other promotional or descriptive literature desired; and
5. OPTIONAL - Any other information specific to the discipline(s) or project(s) that would aid in qualifying your application.

NOTE: Submittals missing any of the items listed above will be deemed incomplete and will not be reviewed or considered until all items are received.

EMAIL your documents to [DLNR.EN.ProjectControl@hawaii.gov](mailto:DLNR.EN.ProjectControl@hawaii.gov) with the subject line:

*“(Company Name) - Submittal for DLNR FY22 Professional Services”*. If your files are large, please transmit via a file sharing platform. DLNR will not be responsible for lost or misdirected mail or delivery.

### **Submittal Deadlines**

Completed submittals must be received at the above email address by **4:30 p.m., June 15, 2021.**

Submittals received or incomplete submittals completed after the June 15, 2021 deadline will be considered “Late”. Qualified “Late” applicants will be considered for projects for the balance of the fiscal year by the following schedule:

<u>Date/Time Received or Deemed Completed</u>	<u>Applicant Eligible Starting</u>
by June 15, 2021 (4:30 p.m.)	July 1, 2021
June 15, 2021 (4:31 p.m.) to September 15, 2021 (4:30 p.m.)	October 1, 2021
September 15, 2021 (4:31 p.m.) to December 15, 2021 (4:30 p.m.)	January 1, 2022

No “Late” submittals will be accepted after 4:30 p.m., December 15, 2021.

### **General Information**

- During the Fiscal Year, if there are any changes to contact information, company status, or qualifications to provide services, such information should be emailed to [DLNR.EN.ProjectControl@hawaii.gov](mailto:DLNR.EN.ProjectControl@hawaii.gov) as soon as possible.
- Requests to provide services for additional disciplines or projects not indicated in the initial submittal may be submitted up to the December 15, 2021 deadline; however, the review for the eligibility of such additional requests will coincide with the schedule for “Late” submittals.
- The selection of professionals will be made in accordance with Section 103D-304, Hawaii Revised Statutes (HRS) and Subchapter 7 of Chapter 3-122, Hawaii Administrative Rules (HAR), as amended. The selection criteria employed in descending order of importance shall be:
  1. Experience and professional qualifications relevant to the project type.
  2. Past performance on projects of similar scope for public agencies or private industry.
  3. Capacity to accomplish the work in the required time.
  4. Any other criteria as determined by the selection committee to be relevant or necessary.
- The selection committee will give first consideration to those professionals who expressed interest in a specific project. However, the selection committee may consider all professionals who responded to this notice when in the best interest of the State.
- Not all listed projects will necessarily be implemented during the fiscal year. Also, DLNR may implement projects other than those specifically listed without additional notices. Certain listed projects may be advertised again in order to obtain additional information or if the response to this notice is deemed inadequate. Other projects may also be advertised at a later date on the State and County Procurement Notices website at: <https://hands.ehawaii.gov/hands/opportunities>
- At the time of contract award and at time of final payment, the selected professional service provider will be required to provide a tax clearance, labor certificate, and a Certificate of Good Standing as required in HRS §103D-310(c) and HAR §3-122-112. In lieu of these three certificates, the selected professional service provider may submit a CERTIFICATE OF VENDOR COMPLIANCE issued via an online system known as “Hawaii Compliance Express” and operated by the State’s Portal Manager. For details and registration regarding this online application process, see: <http://vendors.ehawaii.gov/hce/>
- Contributions by State and County Contractors Prohibited - If awarded a contract in response to this solicitation, the selected professional service provider agrees to comply with HRS §11-355, which states that campaign contributions are prohibited from a State and County government contractor during the term of the contract if the contractor is paid with funds appropriated by the legislative body between the execution of the contract through the completion of the contract. For more information, contact the Campaign Spending Commission at (808) 586-0285 or visit: <http://hawaii.gov/campaign/>

DLNR reserves the right to cancel this request for proposals, to reject any or all proposals in whole or part, and to waive any defects in said proposal in the best interest of the State.

*Suzanne D. Case*

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SUZANNE D. CASE, Chairperson  
Department of Land and Natural Resources

Posting Date: May 3, 2021

**ATTACHMENT A**  
**Department of Land and Natural Resources**  
**FY 2022 Professional Services**  
(Page 1 of 2)

- A completed ATTACHMENT A must be included with your submittal.
- Firms or individuals must indicate the specific Professional Service discipline(s) and specific CIP project(s), if applicable, for which they wish to be considered.
- DLNR does not guarantee that selections will be made for all disciplines or projects listed and reserves the right to select multiple providers for each discipline or project listed.
- DLNR reserves the right to combine similar type projects in each category and to select professionals to provide services for more than one project.

PLEASE PRINT OR TYPE

Individual/Firm Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Title: \_\_\_\_\_

Contact Phone No.: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

Form Submitted:                     DPW 120     Federal Standard Form 330

**Professional Services Discipline(s) Requested:** (check all applicable boxes)

- |   |   |
|---|---|
| <input type="checkbox"/> 1. Architecture              | <input type="checkbox"/> 13. Archaeology                        |
| <input type="checkbox"/> 2. Civil engineering         | <input type="checkbox"/> 14. Geothermal engineering or planning |
| <input type="checkbox"/> 3. Mechanical engineering    | <input type="checkbox"/> 15. Environmental consulting/planning  |
| <input type="checkbox"/> 4. Electrical engineering    | <input type="checkbox"/> 16. Environmental permitting           |
| <input type="checkbox"/> 5. Geotechnical engineering  | <input type="checkbox"/> 17. Ground/surface water hydrology     |
| <input type="checkbox"/> 6. Structural engineering    | <input type="checkbox"/> 18. Legal service as admin hrs officer |
| <input type="checkbox"/> 7. Environmental engineering | <input type="checkbox"/> 19. Computer science or engineering    |
| <input type="checkbox"/> 8. Coastal engineering       | <input type="checkbox"/> 20. General engineering for dam safety |
| <input type="checkbox"/> 9. Construction management   | <input type="checkbox"/> 21. General engrg for levee maint/opns |
| <input type="checkbox"/> 10. Land surveying           | <input type="checkbox"/> 22. Auditing                           |
| <input type="checkbox"/> 11. Landscape architecture   | <input type="checkbox"/> 23. Geology                            |
| <input type="checkbox"/> 12. Planning                 | <input type="checkbox"/> 24. Economist                          |

**Project(s) Requested:** (check all applicable boxes)

- Operating Budget Projects (specific projects to be determined)

**ATTACHMENT A**  
**Department of Land and Natural Resources**  
**FY 2022 Professional Services**  
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**Project(s) Requested:** (check all applicable boxes)

CIP Project(s):

- |   |  |
|---|--|
| <input type="checkbox"/> 1. Royal Hawaiian Groin Replacement, Oahu                                | <input type="checkbox"/> 35. Kanaio Dry Forest Fence, Maui   |
| <input type="checkbox"/> 2. Waikiki Master Plan Improvements, Oahu                                | <input type="checkbox"/> 36. Nursery and Facility Renovation, Kauai  |
| <input type="checkbox"/> 3. Kaanapali Beach Restoration and Berm Enhancement, Kaanapali, Maui     | <input type="checkbox"/> 37. Lump Sum Improvement at Boating and Ocean Recreation Facilities, Statewide (FF) |
| <input type="checkbox"/> 4. Na Wai Eha Land Acquisition, Maui                                     | <input type="checkbox"/> 38. Kailua-Kona Wharf, Hawaii   |
| <input type="checkbox"/> 5. Waikiki Beach Sand Renourishment, Oahu                                | <input type="checkbox"/> 39. Maalaea Small Boat Harbor South Mole Finger Pier Repair, Maui                   |
| <input type="checkbox"/> 6. Hawaii Koa Forest Acquisition, Makahanaloa, Hawaii                    | <input type="checkbox"/> 40. Puna Boat Ramp and Pier Feasibility Study, Hawaii                               |
| <input type="checkbox"/> 7. Rockfall And Flood Mitigation, Statewide                              | <input type="checkbox"/> 41. Wailoa Small Boat Harbor, Hawaii  |
| <input type="checkbox"/> 8. Kunia Wells, Oahu   | <input type="checkbox"/> 42. Puna Boat Ramp, Hawaii  |
| <input type="checkbox"/> 9. Ala Wai Canal Wall Improvements, Oahu                                 | <input type="checkbox"/> 43. Lahaina Boat Harbor Ferry Pier, Maui (FF)                                       |
| <input type="checkbox"/> 10. Diamond Head Seawall, Oahu   | <input type="checkbox"/> 44. Kahana Boat Ramp, Oahu  |
| <input type="checkbox"/> 11. Upcountry Maui Well, Maui  | <input type="checkbox"/> 45. Kawaihae North Small Boat Harbor, Hawaii  |
| <input type="checkbox"/> 12. Exploratory Water Well, Hawaii                                       | <input type="checkbox"/> 46. Ala Wai Small Boat Harbor, Oahu   |
| <input type="checkbox"/> 13. Kalauhaihai Fishpond (Lucas Spring), Oahu                            | <input type="checkbox"/> 47. Honokohau Small Boat Harbor, Hawaii   |
| <input type="checkbox"/> 14. Pulehunui Water Source and System Development, Maui                  | <input type="checkbox"/> 48. East Hawaii Historic Preservation Center, Hawaii                                |
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| <input type="checkbox"/> 17. Puu Waawaa Forest Reserve, Hawaii                                    | <input type="checkbox"/> 51. Waimanalo Equestrian Trails, Oahu   |
| <input type="checkbox"/> 18. Septic System Improvements at Pua Loke Baseyard, Kauai               | <input type="checkbox"/> 52. Kaiwa Ridge Trail, Oahu   |
| <input type="checkbox"/> 19. Palamanui Forest Conservation, Hawaii                                | <input type="checkbox"/> 53. State Parks Hazard Mitigation Improvements, Statewide                           |
| <input type="checkbox"/> 20. Wailua Access Road, Kauai  | <input type="checkbox"/> 54. State Parks Infrastructure and Facility Improvements, Statewide (FF)            |
| <input type="checkbox"/> 21. Watershed Protection and Ungulate Fencing, Maui                      | <input type="checkbox"/> 55. Diamond Head State Monument, Oahu   |
| <input type="checkbox"/> 22. Coqui Frog Eradication Containment Barrier, Maui                     | <input type="checkbox"/> 56. Malaekahana State Recreation Area, Kahuku Section, Oahu (FF)                    |
| <input type="checkbox"/> 23. DOFAW Maui Baseyard Generator, Maui                                  | <input type="checkbox"/> 57. Russian Fort Elizabeth State Historical Park, Kauai                             |
| <input type="checkbox"/> 24. DOFAW Maui Baseyard Restroom Renovation, Maui                        | <input type="checkbox"/> 58. Wahiawa Freshwater State Recreation Area, Oahu                                  |
| <input type="checkbox"/> 25. Hilo Baseyard Bulk Fuel Tank Installation, Hawaii                    | <input type="checkbox"/> 59. Lump Sum State Park Improvements, Statewide                                     |
| <input type="checkbox"/> 26. Kanaha Pond State Wildlife Sanctuary Fence Replacement, Maui         | <input type="checkbox"/> 60. Sand Island State Park, Oahu  |
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| <input type="checkbox"/> 29. North Kona Game Management Habitat Conservation Plan Fencing, Hawaii | <input type="checkbox"/> 63. Iolani State Monument, Oahu   |
| <input type="checkbox"/> 30. Kawainui Wetlands, Oahu  | <input type="checkbox"/> 64. Kaena Point State Park, Oahu  |
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| <input type="checkbox"/> 33. Invertebrate and Plant Propagation Facility, Oahu                    | <input type="checkbox"/> 67. Polihale State Park, Kauai  |
| <input type="checkbox"/> 34. Kaena Point Predator Proof Fence Retrofits, Oahu                     | <input type="checkbox"/> 68. New Public Park TMK: 42003029, 42001055, Oahu                                   |
|   | <input type="checkbox"/> 69. Environmental Studies for Various Projects, Statewide                           |